

**Lourdes Catholic School  
Faith Formation Board  
Meeting Minutes  
October 21, 2010**

**1) Opening:**

- a) The meeting was called to order by President Tom Quinn at 6:35 p.m.
- b) Board Members in attendance: Father Tim Sheedy, Katie Selden, Tom Quinn, Jim Kersten, Joyce Kloft, Marnie Carroll, Mike Vonderhaar, John Resnick, Jenny Preston, Steve Weitz, Kristyn Tjaden, Jenny Braden and Colbie Andes
- c) Guests in Attendance: Andrea McGivern
- d) Opening Prayer: Father Tim Sheedy
- e) Introduction of New Board Member: Jenny Preston

**2) Approval of Agenda:**

- a) Motion to approve made by Marnie Carroll , seconded by Kristyn Tjaden and approved by all.

**3) Open Forum:** None

**4) Approval of Minutes from September Meeting:**

- a) Motion to approve made by Jim Kersten, seconded by Jenny Preston and approved by all.

**5) Father Tim Report:**

- a) Town Hall Meetings have been set:
  - i) Session 1- Tues. 10/26 from 6:30-8:30 pm OR Sun. 11/7 from Noon-2 pm  
Re: Shortage of Priests
  - ii) Session 2- Mon. 12/6 from 6:30-8:30 pm OR Sun. 12/12 from Noon-2pm  
Re: Faith Formation Programs
- b) It is important for us to come to both sessions so that the Bishop has input from the OLOL community regarding our 15 year outlook.
- c) Before we give our feedback from the sessions to the Diocese a presentation will be given at all masses so the community knows what is being passed on to the Diocese.
- d) Finance Council met with the financial advisor from the Diocese. Our ADA increase was discussed. OLOL gets a 15% discount because we have a Catholic school. The council asked that this percentage be increased as it hasn't been adjusted in years. The Advisor sent a memo of the meeting to the Bishop and Superintendent of Schools.
- e) Father Tim will be going on a sabbatical in Rome from September 12, 2011 through November 24, 2011.

**6) Administrative Reports:**

- a) Katie Selden - Administrator - See attached report
- b) Joyce Kloft - Religious Education and Youth Group - See attached report
- c) Colbie Andes - Development Director - See attached report

**7) Board Committee Reports**

- a) Buildings and Grounds - Jim Kersten, Mike Wegmann -
  - i) Lighting was installed on LCS signage. It was decided that the wattage needs to be higher for visibility from the 74 Bridge.
- b) Finance - Tom Quinn, Jim Kersten, Mike Vonderhaar - See attached report
- c) Policy and Procedure - Jim Kersten, Marnie Carroll - See attached report

- d) PR/Marketing - See report from Colbie Andes
- e) Executive - Father Tim, Tom Quinn, Jim Kersten, Marnie Carroll - No report

**8) Special Interest Group Reports:**

- a) Home and School Association - Kathy Rolf - See attached report
  - i) It was suggested that the SCRIP committee have a table set up at Santa's Workshop for Christmas shoppers.
- b) Teacher Representatives - Jenny Braden, Andy Werling - No report
- c) Scott County Catholic Schools Advisory Board - Katie Selden, Jim Kersten, Steve

Weitz -

- i) Next meeting is November 8th
- d) Religious Education Parent Group - This position remains open.
- e) Assumption High School Representative - Mary Ford - No Report
- f) Pastoral Council - See attached report
- g) Boosters - Andy Werling - No report

**9) Old Business:**

- a) Strategic Plan for LCS - This process is ongoing
- b) School Improvement Advisory Committee - See Mrs. Selden's report
  - i) A representative from the Buildings and Grounds Committee is needed.
- c) Teacher Evaluations - See Mrs. Selden's report

**10) New Business:**

- a) Confirmation of electronic voting of Student readmission to LCS
  - i) Tom Quinn emailed the FFB on 10/10/10 requesting an electronic vote (Policy 210.4F) regarding a student transferring into LCS.
  - ii) 10 of 10 Board members voted to waive the waiting period and admit the student in LCS immediately.
- b) Update Policy 501A - Admissions
  - i) This policy will be reviewed and addressed at the November meeting.
- c) Ministry Fair - Will be a month long event next year
- d) Bettendorf Catholic School System - Keep as Old Business
- e) LCS Budget for 2011-2012
  - i) Process will begin next month
- f) Summary of FFB/Administrator Critical Dates
  - i) Review current LCS budget - In Executive Session
  - ii) Staff Salary Negotiations - This process will start soon
- g) Local Parish Planning Process - See Father Tim's report above
- h) Gospel Reading and Reflection at FFB Meetings
  - i) It was decided that, after Father Tim's prayer, the week's Gospel will be read with reflection similar to that which is done at the Pastoral Council meetings.

**11) Review Action Items: None**

**12) Adjournment of Regular Session**

a) A motion to adjourn was made by Jim Kersten, seconded by John Resnick and approved by all.

**13) Executive Session -**

**14) Next Faith Formation Board Meeting:**

- a) Thursday, November 18th, 2010 at 6:30 p.m. in the OLOL Rectory Conference Room

Respectfully Submitted,  
Marnie Carroll  
Faith Formation Board Secretary