

Lourdes Catholic School – Faith Formation Board

Thursday, November 10, 2011 at 6:30 pm

O.L.O.L. Rectory Conference Room

Approved Meeting Minutes

1) Call to Order.

- a) The meeting was called to order by Board President Jim Kersten at 6:39 P.M.
- b) Board Members in attendance: Andy Werling, Jim Kersten, Katie Selden, Lisa Britt, Patti Finnegan, Mike Vonderhaar, Jenny Preston, John Resnick, Kristyn Tjaden, Steve Weitz, Jamie Randall, Cassie Ehrecke
- c) There were no guests in attendance.

2) Opening Prayer.

- a) Katie Selden led an opening prayer.

3) Introduction of New Members and/or Guests.

- a) None

4) Approval of Meeting Minutes from previous month

- a) Motion to approve October 13th Faith Formation Board Meeting Minutes was made by Kristyn Tjaden, seconded by Jenny Preston and approved by majority of Board.

5) Open Forum.

- a) Little Lancer House would be interested in printer or copier if one becomes available.

6) Father Tim Report: None

7) Administrative Reports:

- a) Katie Selden – Administrator
 - Review of distributed Principal's Report.
- b) Jennifer Lynch – Religious Education & Youth Group
 - Reviewed written report.
 - Stressed need for 2 more 7th Grade Catechists.
 - St. Celebration big event encouraged as much participation as possible October 26th.
 - Concerns about dark walkways at night after classes. Mike Wegmann will go over light switch locations and make sure all lights are working.

8) Board Committee Reports:

- a) Buildings & Grounds (Mike Wegmann, Jim Kersten)
 - Lighting issues in courtyard resolved.
 - School and Church maintenance trying to resolve collaboration challenges.
 - Katie Selden has been instructed by Board of Trustees to hire maintenance people for school.
- b) Finance (Jenny Preston, Jim Kersten, Mike Vonderhaar, Katie Selden, Andrea McGivern)
 - Committee met 11/10/11. Andrea gave presentation with preliminary budget. Will work on various budget scenarios.
 - Next meeting of Parish Finance Council 11/15/11.
- c) Policy & Procedure (Heather VanSeveren, Jamie Randall)
 - Policy 380B first reading. Motion by Mike Vonderhaar, second by Jenny Preston and approved by all.
 - Policy 402B first reading. Motion by Jamie Randall, second by John Resnick and approved by all.
 - Policy 210.1.D second reading. Motion by Steve Weitz, second by Kristyn Tjaden and approved by all.
 - Policy 210.4.A second reading. Motion by Jenny Preston, second by Kristyn Tjaden and approved by all.
- d) Public Relations / Marketing (Katie Selden)
 - Need for Marketing committee discussed.
 - Marketing activity to include St. John Vianney, Catholic Schools Week, and other times January through March.
- e) Executive (Father Tim Sheedy, Jim Kersten, Jenny Preston, Steve Weitz)
 - None

9) Special Interest Group Reports:

- a) Home & School Association (Patti Finnegan)
 - Reviewed written report.
 - Discussion of new Electronic Funds Transfer for monthly Scrip purchases to start next month.
 - Bean Bag tournament underwriting funding has surpassed last years underwriting.
- b) Teacher Representative (Andy Werling & TBD)
 - No Report
- c) Scott County Catholic Schools Advisory Board (Katie Selden, Jim Kersten, Steve Weitz)
 - No Report, next meeting Nov. 14th.
- d) Religious Education Parent Group (OPEN)
- e) Assumption High School (Lisa Britt)
 - Discussed written report along with some examples of Assumption exit interviews.
- f) Pastoral Council (Jim Kersten)
 - School office help was approved. Will need to interview potential staff.
- g) Boosters (Andrew Werling)
 - Reviewing new boys sports programs. Boys Volleyball may be one prospect.

- Inquiry about new scoreboard costs to be gathered.
- Cost of new basketball uniforms \$2000-\$5000.

10) Old Business:

- a) Strategic Planning Committee for Lourdes Catholic School to meet after Christmas.
- b) FFB Alternate
 - Still in need or alternate.

11) Review Action Items:

- a) Will get costs together for new scoreboard.
- b) Will have tangible marketing at St. John Vianney January through March.
- c) Bean Bag tournament sales promotion.

**12) Next Faith Formation Board Meeting: Thursday December 15th at 6:30PM
(Rectory Conference Room).**

13) Adjournment of regular session.

Motion was made by Mike Vonderhaar, second by Cassie Ehrecke and approved by all to adjourn meeting.

14) Executive Session – None

Respectfully Submitted,
Steve Weitz
Faith Formation Board Secretary