

**Lourdes Catholic School
Faith Formation Board
May 18, 2011
Meeting Minutes**

1) Opening:

- a) The meeting was called to order by President Tom Quinn at 6:45 p.m.
- b) Board Members in attendance: Father Tim Sheedy, Katie Selden, Tom Quinn, Joyce Kloft, Kristyn Tjaden, Steve Weitz, John Resnick, Marnie Carroll, Mike Vonderhaar, Andy Werling, and Jennifer Braden.
- c) Guests in Attendance: None
- d) Opening Prayer and Gospel Reading: Father Tim Sheedy

2) Approval of Agenda:

- a) Motion to approve made by John Resnick, seconded by Marnie Carroll and approved by all.

3) Open Forum: None

4) Approval of Minutes from April 20th Meeting:

- a) Motion to approve made by Mike Wegmann, seconded by Steve Weitz and approved by all.

5) Father Tim Report:

- a) Faith Neighborhoods is being rolled out. Leaders and hosts are still needed.
- b) Father will leave for a 10-week sabbatical in Rome in September.

6) Administrative Reports:

- a) Katie Selden - Administrator - See attached report
- b) Joyce Kloft - Religious Education and Youth Group - See attached report
- c) Colbie Andes - Development Director - No report

7) Board Committee Reports

- a) Buildings and Grounds - Jim Kersten, Mike Wegmann
 - i) New school windows have been ordered and will be installed in June.
 - ii) The committee toured the boiler room and have scheduled a June clean out date
 - iii) The Lancer House will have a clean up day in June.
- b) Finance - Tom Quinn, Jim Kersten, Mike Vonderhaar -
- c) Policy and Procedure - Jim Kersten, Marnie Carroll
 - i) Policies 540A, B, C and D regarding student discipline were read for the second time.

A motion to approve the policy changes was made by Mike Vonderhaar, seconded by Kristyn Tjaden and approved by all.

- d) PR/Marketing - No report

- e) Executive - Father Tim, Tom Quinn, Jim Kersten, Marnie Carroll - No report

8) Special Interest Group Reports:

- a) Home and School Association - Kathy Rolf - No report
- b) Teacher Representatives - Jenny Braden, Andy Werling -
 - i) Open forum was held at the Monday morning staff meeting.
- c) Scott County Catholic Schools Advisory Board - Katie Selden, Jim Kersten, Steve Weitz - A new orientation for FFB members has been created and a marketing meeting for Scott County Catholic schools will be held at AHS on June 1st.
- d) Assumption High School Representatives - Mary Ford - No report
- e) Pastoral Council - Tom Quinn-Faith Neighborhoods program was explained by Father
- f) Boosters - Andy Werling - No report.

9) Old Business:

- a) Strategic Plan for LCS - Board recommended that the Committee reconvene in August to revisit the Strategic Plan.
- b) School Improvement Advisory Committee - No meeting needed.
- c) Teacher Evaluations - See Mrs. Selden's report
- d) Parish Planning/Bettendorf Catholic School System/Task Force Formation - Father will meet with Bishop Amos.
- e) Invite Iowa IDOT Rep to June 5th Tri-Council meeting to discuss bridge project.
- f) ITBS Results - Presentation will be made at the June FFB meeting.
- g) FFB Meeting Schedule - See Mrs. Selden's report.
- h) Marie Fry Scholarship - Only 2 applications received.

10) New Business:

- a) FFB Election Process - Vacancies in the Board was discussed.
- b) 2011-2012 School Calendar - Motion to approve made by Marnie Carroll, seconded by Steve Weitz and approved by all.

11) Review Action Items: None

12) Adjournment of Regular Session:

- a) A motion to adjourn was made at 8:00p.m. by John Resnick, seconded by Kristyn Tjaden and approved by all.

13) Executive Session - None

14) Next Faith Formation Board Meeting:

- a) Thursday, 9th, 2011 at 6:30 p.m. in the OLOL Rectory Conference Room

Respectfully Submitted,
Marnie Carroll
Faith Formation Board Secretary