

Lourdes Catholic School

Faith Formation Board

May 6, 2010

Meeting Minutes

- 1) Opening:
 - a) The meeting was called to order by President Tom Quinn at 6:30 p.m..
 - b) Board members in attendance: Father Tim Sheedy, Joyce Kloft, Dennis Meade, Jim Kersten, John Resnick, Mike Wegmann, Marnie Carroll, Andrea McGivern, Tom Quinn, Katie Selden, Kristyn Tjaden, Steve Weitz and Jill Trannel.
 - c) Guests present: Tara Moffit, Chris Kostoglanis and her daughter.
- 2) Opening Prayer: Father Tim
- 3) Open Forum: None
- 4) Approval of Agenda:
 - a) Motion to approve made by Mike Vonderhaar and seconded by Mike Wegmann and approved by all.
- 5) Approval of Minutes:
 - a) The minutes from the April meeting were reviewed as submitted.
 - b) Motion to approve made by Jim Kersten and seconded by Kristyn Tjaden and approved by all.
- 6) Administrative Reports:
 - a) Father Tim – Pastor –
 - i) Development Director, Colbie Andes was hired and will start next week.
 - ii) Commitment weekend for the Diocesan Campaign went well.
 - iii) Stewardship cards will be mailed out for next year’s budget.
 - b) Katie Selden – Administrator – See attached report
 - c) Joyce Kloft – Director of Religious Education and Youth Group- See attached report
- 7) Board Committee Reports:
 - a) Buildings and Grounds –
 - i) Yard work will be done at the Little Lancer House with volunteer help.
 - ii) Working on completing the Parish/School Vendor list.
 - b) Finance –
 - i) Completing the budget for next year.
 - c) Policy and Procedure – See attached report.
 - d) Public Relations –
 - i) Katie Selden attended a Scott County K-12 marketing meeting today.
 - ii) Development Director hired to advance this area.
 - e) Executive – No report
- 8) Special Interest Group Reports:
 - a) Home and School Association – Kathy Rolf – See attached report
 - b) Teacher Representative – Jill Trannel
 - i) Teachers’ wish list was distributed. (Building items, classroom materials, etc.)
 - c) Religious Education Parent Group –None
 - d) Assumption High School Representative - Mary Ford – No report
 - e) Pastoral Council – No report
 - f) Boosters – Andrew Wherling – No report

- 9) Old Business:
 - a) Development Director hired
 - b) Euchre Tournament is being held on May 14th.
 - c) AHS Scholarship – Seven applications received from the 8th grade girls.
 - d) Bullying Parent Education Session will be held on May 11th at 9 a.m. and 5:30 p.m. with a rep from the AEA and the Davenport Police Department.

- 10) New Business:
 - a) A new technology policy is being created and will be read at the next meeting.
 - b) The proper scheduling of FFB meetings for next year was discussed in relation to the Finance Committee and Pastoral Council.
 - c) A master calendar of critical dates for the FFB will be created by Tom Quinn and Mrs. Selden.
 - d) The possibility of needing 2 alternates for FFB was discussed as well as the intention of FFB members whose term was ending next month.
- 11) Review Action Items: None
- 12) Regular Session was adjourned at 8:20 p.m.
 - i) Motion to adjourn was made by Mike Wegmann and 2nd by John Resnick.
- 13) Next Faith Formation Board Meeting is on June 3rd at 6:30 in the Rectory Conference Room.
- 14) Executive Session-
 - i) Session adjourned at 8:40 p.m.
 - ii) Motion to adjourn made by Jim Kersten and 2nd by Dennis Meade

Respectfully submitted,

Marnie Carroll

Faith Formation Board Secretary