

**Lourdes Catholic School  
Faith Formation Board  
Meeting Minutes  
March 24, 2011**

**1) Opening:**

- a) The meeting was called to order by President Tom Quinn at 7:00 p.m.
- b) Board Members in attendance: Father Tim Sheedy, Katie Selden, Tom Quinn, Jim Kersten, Joyce Kloft, Kristyn Tjaden, John Resnick, Jenny Preston, Cassie Ehreke, Marnie Carroll, Mike Wegmann, Jenni Braden and Colbie Andes
- c) Guests in Attendance: Patti Finnegan, Heather Van Severen and Jenny Molyneaux
- d) Opening Prayer: Father Tim Sheedy

**2) Approval of Agenda:**

- a) Motion to approve made by Mike Wegmann, seconded by Marnie Carroll and approved by all.

**3) Open Forum:** None

**4) Approval of Minutes from November Meeting:**

- a) Motion to approve made by Cassie Ehreke, seconded by Kristyn Tjaden and approved by all.

**5) Father Tim Report:**

- a) Adoration of the Blessed Sacrament took place at Wednesday School Mass
- b) Reconciliation-Thursday, April 7th at 7pm
- c) Confirmation-Saturday, April 9th at 5pm
- d) Mondays of Lent-Stations of the Cross, Mass and Soup Supper
- e) Kindergarten visited the Rectory.

**6) Administrative Reports:**

- a) Katie Selden - Administrator - See attached report
- b) Joyce Kloft - Religious Education and Youth Group - See attached report
- c) Colbie Andes - Development Director - See attached report

**7) Board Committee Reports**

- a) Buildings and Grounds - Jim Kersten, Mike Wegmann-New stove will be ready in days
- b) Finance - Tom Quinn, Jim Kersten, Mike Vonderhaar - School Budget for 2011-2012 was approved by the Finance Council.
- c) Policy and Procedure - Jim Kersten, Marnie Carroll
  - i) The School Improvement Advisory Committee continues to meet the review of policies 540A, B, C and D regarding student discipline.
- d) PR/Marketing - See report from Colbie Andes
- e) Executive - Father Tim, Tom Quinn, Jim Kersten, Marnie Carroll - No report

**8) Special Interest Group Reports:**

- a) Home and School Association - Patti Finnegan for Kathy Rolf - See attached report
- b) Teacher Representatives - Jenny Braden, Andy Werling -
  - i) Open forum was held at the Monday morning staff meeting. Discussion was focused on Contracts.
- c) Scott County Catholic Schools Advisory Board - Katie Selden, Jim Kersten, Steve Weitz - No report

- d) Assumption High School Representatives - Mary Ford and Barb Courville - See attached report.
- e) Pastoral Council - Tom Quinn-Faith Neighborhoods program was explained by Father
- f) Boosters - Andy Werling - No report.

**9) Old Business:**

- a) Strategic Plan for LCS - No report
- b) School Improvement Advisory Committee - See Policy and Procedure report
- c) Teacher Evaluations - See Mrs. Selden's report
- d) Principal Evaluations were due back by March 9th to the Rectory Office.
- e) Parish Planning/Bettendorf Catholic School System
  - i) Jenny Preston and Steve Weitz met with a group of SJV parents to have a dialogue about the LCS/SJV relationship.
  - ii) A second meeting was scheduled
- f) School budget process for 2010-2011

**10) New Business:**

- a) FFB election process for 2011-2012
- b) FFB and Administrator critical dates were reviewed.
- c) FFB meeting schedule for 2011-2012

**11) Review Action Items:** None

**12) Adjournment of Regular Session:**

- a) A motion to adjourn was made at 8:30p.m. by Jim Kersten, seconded by Cassie Ehreke and approved by all.

**13) Executive Session:**

- a) Executive Session took place prior to the start of the meeting.

**14) Next Faith Formation Board Meeting:**

- a) Wednesday, April 20th, 2011 at 6:30 p.m. in the OLOL Rectory Conference Room

Respectfully Submitted,  
Marnie Carroll  
Faith Formation Board Secretary