

Lourdes Catholic School – Faith Formation Board

Wednesday August 10th at 6:00 pm

St. Vincent Center – 3rd Floor

Meeting Minutes

1) Call to Order.

- a) The meeting was called to order at 6:05 pm.
- b) Board Members in attendance: Father Tim Sheedy, Katie Selden, Steve Weitz, Jim Kersten, John Resnick, Mike Vonderhaar, Mike Wegmann, Kristyn Tjaden, Patti Finnegan, Heather VanSeveren

2) Opening Prayer.

- a) Father Tim Sheedy

3) Introduction of New Members.

- a) Heather VanSeveren was introduced as new board member.
- b) Still have opening for one Alternate Board Member.

4) Approval of Meeting Minutes from the June 9, 2011.

- a) Motion to approve made by Mike Wegmann second by Steve Weitz and approved by all.

5) Distribution Binders

- a) Binders were distributed to members in attendance.

6) Father Tim Report.

- a) Jennifer Lynch was hired as new Director of Religious Education for K-8.
- b) Youth Ministry director position in process of being filled.
- c) Father Tim will be on Sabbatical starting September 11 for 10 weeks.

7) Administrative Reports:

- a. Katie Selden – Administrator Lourdes Catholic School
 - New staff for school year - Mrs. Elliott (PreK Aide), Mrs. Huiskamp (Preschool Aide), Mrs. Burman (grade 3), Mr. Hintze (middle school math), Ms. Willits (Reading and Curriculum Support), and Ms. Current (7th-8th grade Spanish).
 - Staff Changes - Mrs. Volden will be teaching 1st grade this school year, and Mrs. Lowe will be teaching both band and K-8 general music.
 - K-8 enrollment increased for 2011-12. Pre-K down.

8) Explain Committee's/Fill Positions:

- a. Buildings & Grounds (Jim Kersten, Mike Wegmann)
- b. Finance (Jim Kersten, Mike Vonderhaar, Jenny Preston)

- c. Policy & Procedure ()
 - Heather VanSeveren agreed to be on this committee.
 - Reviewing blue policy sheets
- d. Public Relations / Marketing (Colbie Andes, John Resnick, Mike Vonderhaar, Cassie Ehrecke)
- e. Executive (Father Tim Sheedy, Jim Kersten, Jenny Preston, Steve Weitz).

9) Special Interest Group Reports: -

- a. Home & School Association (Patti Finnegan)
 - Were able to increase funds for classroom supplies.
- b. Teacher Representative (Andy Werling & TBD) – No Report
- c. Scott County Catholic Schools Advisory Board (Katie Selden, Jim Kersten, Steve Weitz) No Report
- d. Religious Education Parent Group (OPEN)
- e. Assumption High School (Lisa Britt) No Report
- f. Pastoral Council (Jim Kersten) No Report
- g. Boosters (Andrew Werling) No Report

10) Old Business:

- a. Strategic Plan for Lourdes Catholic School (table until Sept mtg).
- b. School Improvement Advisory Committee (See org chart).
 - Katie Selden discussed some previous actions answered general questions on purpose of Committee.
- c. Teacher Evaluations (Update will be shared at Sept mtg).
- d. Parish Planning / Bettendorf Catholic School System / Task Force Formation. (scheduled mtg w/Bishop update)
 - Collaborate with St. John Vianney on educational programs.
 - Keep improving communication between parishes regarding education.
 - Father McAleer would like to meet with St. John parish members with Lourdes students to discuss collaboration.
- e. Invite Iowa DOT Representative to next Tri-Council meeting to discuss I-74 Bridge Project? (table until Sept mtg)

11) New Business:

- a. Faith Formation Board schedule for 2011-2012.
- b. F.F.B. Committee Assignments.
 - E-mail requests for committee assignment.
- c. Faith Formation Board Goals for 2011-2012.
 - Table until September meeting, please e-mail ideas before then.

12) Review Action Items:

- a. None

13) Adjournment of regular session.

Motion was made and second to adjourn at 6:55 pm.

14) Executive Session (if required). NONE

15) Next Faith Formation Board Meeting: Thursday, September 8th at 6:30 (Rectory Conference Room).