

**Lourdes Catholic School  
Faith Formation Board  
Meeting Minutes  
April 20, 2011**

**1) Opening:**

- a) The meeting was called to order by President Tom Quinn at 6:35 p.m.
- b) Board Members in attendance: Father Tim Sheedy, Katie Selden, Tom Quinn, Jim Kersten, Joyce Kloft, Cassie Ehreke, Kristyn Tjaden, Steve Weitz, Jenny Preston, Marnie Carroll, Mike Vonderhaar, Mike Wegmann, Andy Werling, and Colbie Andes.
- c) Guests in Attendance: None
- d) Opening Prayer and Gospel Reading: Father Tim Sheedy

**2) Approval of Agenda:**

- a) Motion to approve made by Mike Wegmann, seconded by Marnie Carroll and approved by all.

**3) Open Forum:** None

**4) Approval of Minutes from March 24th Meeting:**

- a) Motion to approve made by Jim Kersten, seconded by Kristyn Tjaden and approved by all.

**5) Father Tim Report:**

- a) Holy Week continues.
- b) Communal Penance took place.

**6) Administrative Reports:**

- a) Katie Selden - Administrator - See attached report
- b) Joyce Kloft - Religious Education and Youth Group - See attached report
- c) Colbie Andes - Development Director - See attached report

**7) Board Committee Reports**

- a) Buildings and Grounds - Jim Kersten, Mike Wegmann - See attached report
- b) Finance - Tom Quinn, Jim Kersten, Mike Vonderhaar - Summer cash flow was discussed.
- c) Policy and Procedure - Jim Kersten, Marnie Carroll
  - i) Policies 540A, B, C and D regarding student discipline were read for the first time and approved by all.
- d) PR/Marketing - See report from Colbie Andes
- e) Executive - Father Tim, Tom Quinn, Jim Kersten, Marnie Carroll - No report

**8) Special Interest Group Reports:**

- a) Home and School Association - Kathy Rolf- See attached report
- b) Teacher Representatives - Jenny Braden, Andy Werling -
  - i) Open forum was held at the Monday morning staff meeting.
- c) Scott County Catholic Schools Advisory Board - Katie Selden, Jim Kersten, Steve Weitz - No report
- d) Assumption High School Representatives - Mary Ford - No report
- e) Pastoral Council - Tom Quinn-Faith Neighborhoods program was explained by Father
- f) Boosters - Andy Werling - No report.

**9) Old Business:**

- a) Strategic Plan for LCS - No report
- b) School Improvement Advisory Committee - Policy review completed
- c) Teacher Evaluations - See Mrs. Selden's report
- d) Parish Planning/Bettendorf Catholic School System/Task Force Formation - Meeting scheduled for May 12th at 5pm.
- e) Invite Iowa IDOT Rep to June 5th Tri Council meeting to discuss bridge project.

**10) New Business:**

- a) FFB election process for 2011-2012 - Elections scheduled for May 22th.
- b) FFB meeting schedule for 2011-2012 - See Mrs. Selden's report.
- c) School maintenance - Approved by Board

**11) Review Action Items:** None

**12) Adjournment of Regular Session:**

- a) A motion to adjourn was made at 8:30p.m. by Jim Kersten, seconded by Kristyn Tjaden and approved by all.

**13) Executive Session - None**

**14) Next Faith Formation Board Meeting:**

- a) Wednesday, May 18th, 2011 at 6:30 p.m. in the OLOL Rectory Conference Room

Respectfully Submitted,

Marnie Carroll

Faith Formation Board Secretary